

Note for Executive Briefing

Virements received during the period to 23 January 2006

Key to Type

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

| No. | Date received | Account From | Cost Centre Code | Cost Centre Name | Account To | Cost Centre Code | Cost Centre Name | Virement Total £ | Virement Percentage | Reason | Preventative Action | Type | Authorised by Director | TO BE AUTHORISED by EXECUTIVE | |
|------------------------|---------------|--------------|------------------|------------------------|------------|------------------|----------------------|------------------|---------------------|--|--|------|------------------------|-------------------------------|--|
| 1 | 03/01/2006 | 418 | F00 | ICT | 421 | F00 | ICT | 3,000 | 1.2% | Budget for resale goods has not been covered by recharges to users. | Review position at year end and consider whether | 1 | Y | N | |
| 2 | 03/01/2006 | 435 | T51 | Mortgages | 436 | T51 | Mortgages | 170 | 5.0% | Insufficient budget for telephones | Review position at year end and consider whether | 1 | Y | N | |
| 3 | 03/01/2006 | 403 | T56 | Benefit Fraud | 402 | T56 | Benefit Fraud | 270 | 1.5% | Insufficient budget for tools and equipment | Review position at year end and consider whether | 1 | Y | N | |
| 4 | 03/01/2006 | 418 | T49 | Benefits Admin | 414 | T49 | Benefits Admin | 5,000 | 4.5% | To provide budget for printing application forms | Review position at year end and consider whether | 1 | Y | N | |
| 5 | 16/01/2006 | 452 | K50 | Performance Management | 424 | N50 | Corporate Core | 4,500 | 19.0% | To provide additional budget for subscriptions | SBCF submitted for 2006/07 | 4 | Y | Y | |
| 6 | 16/01/2006 | 423 | A00 | Economic Development | 414 | A00 | Economic Development | 1,000 | 0.6% | Insufficient budget for printing and distribution of 2006 Visitor Guide | Contain costs in 2006/07 | 1 | Y | N | |
| 7 | 16/01/2006 | 435 | A00 | Economic Development | 424 | A00 | Economic Development | 1,000 | 0.6% | Insufficient budget for printing and distribution of 2006 Visitor Guide | Contain costs in 2006/07 | 1 | Y | N | |
| 8 | 16/01/2006 | 436 | A00 | Economic Development | 424 | A00 | Economic Development | 1,000 | 0.6% | Insufficient budget for printing and distribution of 2006 Visitor Guide | Contain costs in 2006/07 | 1 | Y | N | |
| 9 | 18/01/2006 | 101 | B00 | Building Control | 101 | T93 | DSO | 20,290 | 4.5% | Change salary allocations of AD Building Control to reflect DSO responsibilities | Will be corrected for 2006/07 as part of normal salary allocation review | 5 | Y | Y | |
| 10 | 18/01/2006 | 103 | B00 | Building Control | 103 | T93 | DSO | 1,800 | 0.4% | Change salary allocations of AD Building Control to reflect DSO responsibilities | Will be corrected for 2006/07 as part of normal salary allocation review | 3 | Y | N | |
| 11 | 18/01/2006 | 105 | B00 | Building Control | 105 | T93 | DSO | 3,230 | 0.7% | Change salary allocations of AD Building Control to reflect DSO responsibilities | Will be corrected for 2006/07 as part of normal salary allocation review | 3 | Y | N | |
| 12 | 18/01/2006 | 310 | B00 | Building Control | 310 | T93 | DSO | 500 | 0.1% | Change salary allocations of AD Building Control to reflect DSO responsibilities | Will be corrected for 2006/07 as part of normal salary allocation review | 3 | Y | N | |
| Total Virements | | | | | | | | 41,760 | | | | | | | |
| Note | | | | | | | | | | | | | | | |
| Summary | | | | | | | | | | | | | | | |
| Total Type 1 | | | | | | | | 11,440 | | | | | | | |
| Total Type 2 | | | | | | | | - | | | | | | | |
| Total Type 3 | | | | | | | | 5,530 | | | | | | | |
| Total Type 4 | | | | | | | | 4,500 | | | | | | | |
| Total Type 5 | | | | | | | | 20,290 | | | | | | | |
| Total | | | | | | | | 41,760 | | | | | | | |

Note to Executive

Permanent Budget Adjustments requests received to 23 January 2006

Key to Type

- 1 Within a subjective within a cost centre
- 2 Within a Cost Centre but across subjective headings
- 3 Within the cost centres of a service area
- 4 Across service areas
- 5 Over £10,000

| No. | Date received | Account From | Code From | Cost Centre Name | Account to | Code To | Cost Centre Name | Adjustment total £ | Reason | Type |
|----------------|---------------|--------------|-----------|------------------|------------|---------|-------------------------|--------------------|---|------|
| 1 | 22/12/2005 | 909 | T49 | Benefits Admin | 901 | T49 | Benefits Admin | 35,780 | Income budget against wrong account code | 5 |
| 2 | 22/12/2005 | 418 | T37 | Business Rates | 414 | T37 | Business Rates | 2,000 | Budget held against stationary but should be for printing | 1 |
| 3 | 22/12/2005 | 424 | T37 | Business Rates | 438 | T37 | Business Rates | 1,000 | Provide budget for bank charges | 1 |
| 4 | 22/12/2005 | 202 | T46 | Homelessness | 202 | U29 | Temporary Accommodation | 2,900 | Construction of a budget to reflect true cost of temporary accommodation (this was missed when changes made in September) | 3 |
| 5 | 22/12/2005 | 403 | T46 | Homelessness | 403 | U29 | Temporary Accommodation | 500 | Construction of a budget to reflect true cost of temporary accommodation (this was missed when changes made in September) | 3 |
| 6 | 22/12/2005 | 402 | T46 | Homelessness | 402 | U29 | Temporary Accommodation | 5,500 | Construction of a budget to reflect true cost of temporary accommodation (this was missed when changes made in September) | 3 |
| | | | | | | | | 47,680 | | |
| Summary | | | | | | | | | | |
| | | | | | | | Total Type 1 | 3,000 | | |
| | | | | | | | Total Type 2 | - | | |
| | | | | | | | Total Type 3 | 8,900 | | |
| | | | | | | | Total Type 4 | - | | |
| | | | | | | | Total Type 5 | 35,780 | | |
| | | | | | | | Total | 47,680 | | |

Note to Executive

Supplementary estimates approved by Strategic Director in consultation with the Leader of the Council

| No. | Date received | Account From | Cost Centre Code | Cost Centre Name | Account To | Cost Centre Code | Cost Centre Name | Supplementary Estimate Total | Description |
|--------------------------------------|---------------|--------------------------------|------------------|------------------|-----------------------|------------------|--------------------|------------------------------|---|
| 1 | 04/01/2006 | 498 Contingency Adjustments | N80 | Contingency | 424 External Services | M90 | Development Policy | £140,000 | Full cost of the Local Plan Inquiry to be paid in 2005/06 rather than split between 2005/06 & 2006/07. (Met from Local Plan Inquiry Fund) |
| 2 | | | | | | | | | |
| 3 | | | | | | | | | |
| 4 | | | | | | | | | |
| Total Supplementary Estimates | | | | | | | | £140,000 | |